



## **Women's Flat Track Derby Association – Clinics 2016** **Request for Hosting Proposal**

### **Overview**

The Women's Flat Track Derby Association (WFTDA) seeks member and apprentice leagues to host Officiating Clinics in 2016.

Founded in 2005, the WFTDA is the international governing body for the sport of women's flat track roller derby and a membership organization for leagues to collaborate and network. The WFTDA promotes and fosters the sport of women's flat track derby by facilitating the development of athletic ability, sportswomanship and goodwill among member leagues. The governing philosophy is "by the skaters, for the skaters." Women skaters are primary owners, managers and operators of each member league and of the association. Operational tasks include setting standards for rules, seasons and safety, and determining guidelines for the national and international athletic competitions of member leagues. All member leagues have a voice in the decision-making process and agree to comply with the governing body's policies.

For WFTDA Officiating Clinics 2016, the max capacity of attendees is 80 with a specific cap of 49 skating referees. This is to ensure that skating officials get adequate time during the scrimmage portion of the clinic, as well as to guarantee an instructor-to-student ratio of no more than 1:25.

In 2016, the WFTDA is aiming for 12-15 officiating clinics worldwide.

### **Contact**

Don 'Pantichrist' Mynatt  
Women's Flat Track Derby Association  
PO Box 14100  
Austin, TX, USA 78761  
pantichrist@wftda.com

### **To Apply for Hosting**

Submit information via email to Pantichrist by **November 15, 2015**. Joint proposals are accepted, e.g., multiple leagues delineating hosting duties or a league subcontracting with a hotel or visitor's bureau. The November 15 deadline is not a hard deadline – if your league

is interested in hosting but will need more time to firm up specific details, you can still submit a bid that confirms your interest.

Please include:

- A short description of your league and what it hopes to offer and gain by hosting. Feel free to include information about your league history, size, strengths, culture, local relationships, presence at past Clinics, etc.
- Information on the skating facility proposed (for example, volunteer availability, track/safety zone size, floor surface, catering facilities, changing areas/gear storage and track laying capability)
- Information on possible classroom locations (hotel conference space is common) and administration support (for example, printing)
- Some basic data on the number of leagues within a day's drive to your city
- Preferred dates

### **Hosting Applications from 2015**

If your league applied to host in 2015 or earlier and is interested in hosting a WFTDA Clinic in 2016, please contact Pantichrist at [pantichrist@wftda.com](mailto:pantichrist@wftda.com) to discuss updating your previous proposal.

### **GENERAL SPECIFICATIONS**

- Metro area with a hub airport
- Reasonable driving or train ride distance to a derby-rich geography
- Access to a skating venue capable of holding 2 full-sized tracks (preferred, not mandatory)
- Access to or able to create/rent classroom space (often hotel conference room space)
- WFTDA member league or Apprentice league (or partner with a full member)
- Ability to gather 25+ skaters for a 3-hour scrimmage (mandatory)

### **HOTEL REQUESTS**

#### **Room Rates**

Room rates should be guaranteed. Room rates should be available three days prior and three days following the room night commitment. The WFTDA rate shall be the lowest available at the time of the event (including special promotional room rate arrangements or weekend packages and room sales on the Internet), excluding special employee rates.

Room rates should include single-quad occupancy. Individual pays own. Reservations made online via hotel booking code/site or call-in. Guest rooms, tax, and incidentals are billable to guests.

#### **Concessions**

Often the classroom space for Clinics is hotel conference room space. The host league will take the lead in contacting and negotiating with a host hotel, but we (the WFTDA) can help with those negotiations. Typically, pricing on conference space is negotiable depending on how many hotel rooms are booked. A typical clinic will use between 15 and 25 hotel rooms

at a host hotel. This number of hotel rooms can be used to negotiate a more reasonable rate on conference room space.

**Meeting Room Space**

<b>Registration Area</b>	1 table, 2 people (in hall outside classrooms)	Saturday, 7:45 -8:30 a.m.
<b>Larger Classroom (everyone)</b>	Up to 80 people w/ tables + chairs	Saturday, 8 a.m.-5 p.m.
<b>Smaller Classroom (NSOs)</b>	Up to 30 people w/tables + chairs	Saturday after lunch 12:00 pm-5:00 pm, Sunday morning 8:00am-12:00pm

The host league is also responsible for arranging a skating facility appropriate for WFTDA-sanctioned gameplay on Sunday. Meeting and classroom space at that facility is desirable but not mandatory.

**Food and Beverage**

Clinic attendees will be responsible for their own meals. Box-lunch-type catering may be best if there is a lack of healthy options in the area around the skating venue.

**RESPONSIBILITIES**

The host league will:

- Secure classroom space and hotel room block
- Secure skating venue, 2 tracks preferred (all day Sunday)
- Supply cones for skating drills
- Print up to 500 pages (certification tests and/or classroom materials)
- Supply volunteer staffing of 2-4 people: registration, 2 projectors and general helpers
- Plan and execute a 3-hour scrimmage, including **28+ skaters** and bout supplies (clipboards, stopwatches, etc.)
- Help with social media, including marketing and pre-clinic meet-ups
- Help create a Welcome Packet for attendees

The WFTDA will:

- Provide a \$2000 (USD) stipend for host league
- 3 free entries into the Clinic for host league (to use as they see fit)
- Cover travel and housing expenses of instructors
- Provide some printing for educational materials
- Manage marketing of Officiating Clinics (paid advertising)
- Provide logistical support, including detailed schedules